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PAUL W. RAINWATER
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of State Uniform Payroll

October 17, 2011

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2012-13

TO: LaGov HCM Paid Agency Human Resource
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: Upcoming Changes to Statewide Vendor Deductions and Statewide Vendor
Payroll Deductions Authorized for Plan Year 2012

The following is a listing of approved/accepted changes to statewide vendor deductions for January 1, 2012 implementation:

1. United Teacher Associates Insurance Company was approved for a new Cancer (CF-960203-UTA-LA) policy to be implemented January 2012. The new Cancer policy is not eligible for flex.
2. United Teacher Associates Insurance Company was approved for a new Heart (HF-960502-UTA-LA) policy to be implemented January 2012. The new Heart policy is not eligible for flex.
3. MedAmerica Insurance Company was approved for a new Long Term Care (FC-336-LA) policy to be implemented January 2012. The new Long Term Care policy is not eligible for flex.
4. National Teachers Associates Life Insurance Company was approved for a new Term Life (L-2300-LA) policy to be implemented January 2012. The new Term Life policy is not eligible for flex.
5. Transamerica Life was approved for a new Universal Life (CPILDULA) policy to be implemented January 2012. The new Universal Life policy is not eligible for flex.

These products are approved to be solicited during the Office of Group Benefits (OGB) Annual Enrollment period October 3, 2011 through November 4, 2011. However, payroll deductions for these products cannot begin prior to the first payday in January 2012 (01/13/2012). Payroll deduction codes will be made available prior to the first payday of January 2012.

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Other Changes

Lauren Badon is replacing Connie Geneste as the Billing Coordinator and LA Sales Coordinator for **MSofA Dent-All Plan**. Ms. Badon can be reached by phone at (225) 330-6515 or email: LBADON@UNITEDNETWORKSOFAMERICA.COM.

Conseco Health Insurance Company and Conseco Insurance Company merged into Washington National Insurance Company effective October 1, 2010. Their name officially changed to Washington National Insurance Company September 1, 2011.

An updated list of vendors, authorized products, and assigned codes, as well as the names, addresses, phone numbers, fax numbers, and email addresses of the vendor Administrative, Billing, & LA Sales Coordinators (VC-02) is attached for your reference.

Please contact the **LA Sales Coordinators** via email or phone to invite the vendor to agency vendor fairs. If emailing, remember to copy the Administrative Coordinators. Agencies can request vendors to email information/brochures about their products in a file format (word, excel, pdf, etc.) so that these files can be attached to an email when notifying the employees of the vendor fair. This will allow employees to review information prior to the vendor fair.

Agencies should refer employees to the following link on the OSUP website: http://www.doa.louisiana.gov/osup/Stwide_Vnd_Prod_Listing_January2012.htm. This webpage includes generic product definitions as well as the ability to search for information at the product or vendor level. Links maintained by the vendors have been added to OSUP's web pages that provide more details about the products offered to LA State Employees. These web pages should be printed by agencies for those employees who do not have access to the Internet.

If you have any questions, please contact Michelle Richmond at (225) 342-5357.

APH:MFR/xx

Attachment: [VC-02, Vendor/Coordinator Listing \(effective 09/27/11\)](#)